

IMPORTANT DISCO INFORMATION

We are all geared up and ready to go for the kids disco this Friday and look forward to seeing the kids enjoy themselves thanks to entertainment provided by Retriever Sound!

To ensure orderly and safe handover of children both at arrival and departure of the disco, please read the important information below.

DISCO DETAILS

No paper tickets will be sent home for entry into the disco. Children who have bought tickets to the disco will be on an entry list at the door. Entry to the school disco will not be available for purchase at the door, if you have not bought tickets for your child/ren as yet and would like them to go, please contact us via email at oranapandf@gmail.com by Wednesday 10 October latest. Unfortunately we cannot cater for any extra children after this date.

Please note the starting times for each disco below. Please **arrive 15 minutes early** for a smooth entry and transition time between the two discos.

Junior Disco: 4.30pm - 5.45pm

Senior Disco: 6.15pm - 7.45pm

The disco is a chaperoned event and therefore only parents who have been asked to chaperone will be allowed in the hall during the disco. Tea and coffee will be available in the library for those parents who would like to stay.

We recommend that children of Kindy and Pre-Primary children stay on the school grounds as sometimes they may become overwhelmed and want their parent. In the case that a child does become upset, we will call you and ask you to meet us at the hall.

SAFE HAND OVER AND RELEASE OF CHILDREN

To ensure the safe handover and release of all children we have organised a system as explained below. We understand that at the end of the night you just want to get home, but please be patient and bear with us whilst we ensure the safe release of your child/ren into your care.

On arrival - Please head to the gated entry of the early childhood school area. Here a chaperone will ask you for your child's name and your child will be signed into the disco. Another chaperone will take your child around to the hall entry closest to Vahland Ave to ensure that they have arrived safely. Parents will not be allowed into the gated early childhood area. This is to ensure there are no crowds and less confusion so that children do not go into the playground or wander off.

At departure - Parents are asked to meet at the hall exit closest to the school oval. When the disco is finished, all children will be asked to line up in their year group within the hall and a chaperone will call out the names of the children to be collected, year group by year group to the parents. Please do not come to the door if your child's name has not been called. We would like to do this in the most orderly fashion possible and will not release any child until we are ready. Your child will also be signed off the class list at this point once s/he is safely in your hands. You may have children in more than one class level, please note we will release them to you, when it is their year level's turn to be called out.

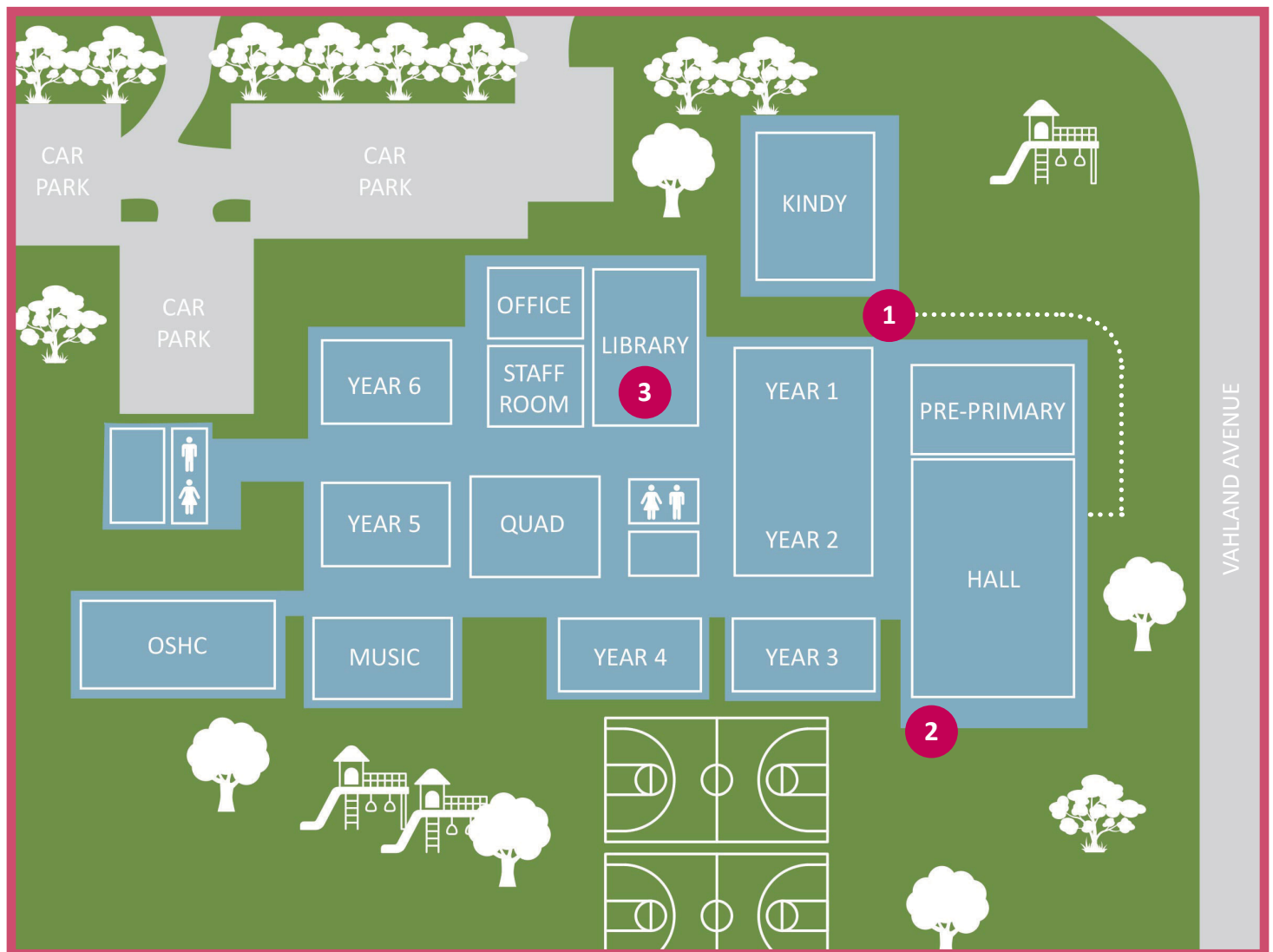
Please see the map on the following page for location of drop off, pick up and tea and coffee points.

WHAT TO BRING?

We ask that the children bring a water bottle with them, and their dancing shoes! Please ensure that their water bottle is clearly labeled as there will surely be some that are left behind.

Should you have any questions or concerns, please contact us via email on oranapandf@gmail.com

WHERE TO GO?



1 DROP OFF

Drop your child off at the gate entrance to the Orana early childhood area. Your child will be signed in.

2 PICK UP

At pick up time, meet at the hall doors closest to the school oval. A chaperone will call out the names of the children to be picked up. When your child's name is called, please come forward and we will sign them out.

3 TEA AND COFFEE

Tea, coffee and biscuits will be provided in the school library whilst you wait for your child, courtesy of the P&F.