



P & F MEETING MINUTES

13 June 2018

Present		Apologies
1 Chris Edwards	8 Giuseppe Riccardo	1. Christine Walsh
2 David Giuffre	9 Bronwyn Mattock	2. Natalie Cameron
3 Pete Jansen	10 Renajit Kaur	3. Veronica Kahrmadji
4 Robyn Petta	11 Bree Flynn	4. Lorraein O'Callaghan-Munt
5 Emma Bell	12 Diana Barzotto-Boggon	5. Natalie Plummer
6 Leonie Adam	13 Rochelle Keogh	6. Shellie Reid
7 Carolina Aquino	14 Neil Bartholomeusz	7. Amanda Mouttet
		8. Tamara Yock
		9. Melissa Kelly
		10. Flavia Ricciardo
		11. Anna Giuffre



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Agenda Item	Minutes	Decisions/Actions
1 Welcome and Prayer	Meeting commenced 6.40 pm	
2 Business Arising from the Previous Meeting		
2.1 Acceptance of minutes		Minutes accepted: Pete Seconded: Chris
2.2 Previous Meeting Actions		
(a) 2018 Casino Royale Event Update	Refer Item 6-General Business	
(b) Entertainment Book Sales Update	Refer Item 6-General Business	
3 President's Report	<ul style="list-style-type: none"> • Thanks to Rustico for supplying discounted food platters for this meeting. • 12 witches' hats have been donated to school by P&F • P&F cupboards have been installed next to kitchen • Thank you to all Mother's Day helpers for a successful event 	
4 Treasurer's Report	<p>David provided an update:</p> <ul style="list-style-type: none"> • Our current bank balance approx. \$19515.63 (up from \$10,094 at last meeting) • Main incoming: P&F levy payments \$9,097 (expecting \$24,000 total) and Movie Night food van collection • Main outgoings: Casino Royal deposits, witches' hats. 	



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<p>5 Principal's Report</p>	<p>Christine sent her apology. Emma presented the following update:</p> <ul style="list-style-type: none"> • PD Day held last week regarding "Circle of Security" workshop. A key goal is to nurture strong relationships between the school, parents and students. A workshop for parents is being planned and parents will be advised of where, when and what the cost is. The school pastoral care policy was also reviewed. • The Orana Autism Support Group welcomed Dr Kathy Ziatas a who presented on planning for transition into high school for children on the spectrum. Three parents of children from Queen of Apostles were also grateful to attend. • Regional Academic Day was held on 21 June with selected Year 6's from Queen of Apostles, Yidarra, St Benedict, St Columba's, St Pius X and Orana. Assessment will be based on defined tasks given. http://news.cewa.edu.au/catholic-primary-south-central-regional-academic-day/ • Carpark issues continue with offenders continuing not to follow rules. 	<p>Suggested actions:</p> <ul style="list-style-type: none"> • Place <i>Kiss & Drive</i> sign on a portable A Frame sign so it's move visible • Send direct message to Kindy and Pre-kindy parents via FB page, and literally walk them through the car park explaining the rules. • Re-paint cross walk and Footprints so these are more visible • Robyn will update design of carpark as one on website is confusing. • Consider re-printing for all families.



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	<ul style="list-style-type: none"> In order to expand outside interest in Orana, propose to interview parents about their views on the school, and advertise positive feedback e.g. via Parents of Orana FB which can be on-shared by all. Fr Christian's last school mass scheduled for Friday – invitations have gone out to parents and carers. 	
6 General Business		
6.1 2018 Events and Activities		
a) Casino Royale Night	Robyn Petta provided an overview of the sub-committee's activities: <ul style="list-style-type: none"> Date set as 4 August Venue has been secured; bond due by 13 July Entertainment deposit paid TryBooking set up for ticket purchasing Newsletter and FB post has gone out Event posters coming soon Set cut off date as end of term 2 for ticket sales to assess Go/No-Go. Breakeven is ~120 ticket sales A stall will be set up after assembly this Friday to promote sales. 	
b) Entertainment Book Sales	Pete provided an update (see attached): <ul style="list-style-type: none"> Sold 71 to date By end of last year – 132 sold 2018 Target – 145 <p>Need more ways to promote sales!</p>	Chris and Pete to organize an Ent Bk sale day to promote sales. Will arrange prizes/vouchers and include people who've already purchased a book.



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c) Colour Run	<p>Chris provided an update: https://australianfundraising.com.au/fundraising-products/school-colour-fun-event</p> <p>Date 16, 22 or 23 Nov, with a ~1:30pm start Cost: 35-40% of total donations earned Unanimous decision to proceed with event</p>	<p>Sub-Committee: Bree, Renajit, Neil, Rochelle</p>
d) Kids Disco	<p>Date set as Friday 12 Oct. The group agreed this event should continue in 2018. Last year's cost: approx \$1,436; music by Retriever Sound including lighting for whole hall.</p>	<p>Sub-Committee: Robyn, Veronica, Rochelle, Nat Cameron</p>
6.2 Other items	<p>Car Bay Raffle</p> <p>Year 6's will have a second-hand book sale early Term 3 in court yard.</p>	<p>Diana to organise Term 3 raffle drawn by Emma/Christine on 22 July</p>
7 Close & Next Meeting	<p>Meeting closed 8:10 pm</p>	<p>Next meeting 1/8/18</p>



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ENTERTAINMENT BOOK SALES

